

Completed application form to be  
returned to school by.....

Form No.....

## APPLICATION FORM

POST



**Bal Bharati**  
PUBLIC SCHOOL

**BRIJ VIHAR, GHAZIABAD (U.P.)**

Recent  
Passport Size  
Photograph

Post Applied for.....

1. Name of the Candidate.....

(In Block Letters)

2. Date of Birth (in figures).....

(In words).....

3. Address (Permanent).....

.....

Postal Address to which communication is to be sent.....

.....

Telephone No.....Any other contact Telephone No.....

E-mail : .....

4. Married or unmarried.....

If married no. of children with their age.....

5. Father's Name.....

6. Spouse's Name.....

Occupation.....Designation.....

Address (Residence).....

.....Phone.....

Office Address.....

.....Phone.....

**7. Educational qualification (Starting from Secondary/Higher Secondary or equivalent examination)**

Name of the Examination	Name of the School/University	Year of Passing	Subjects taken	Percentage of Marks & Division

**8. Teaching Experience to be filled in the columns provided below :**

Name of the Institution served/ serving in, with full address	Period of Service	Total Salary Drawn Per Month	Classes/ subjects taught	Any other duty performed	Reason for Leaving
	From..... To.....				

<b>9. Organisational and Administrative Experience</b>			
Experience	Nature of Responsibility	Name of the School	
<b>10. Co-curricular Activities (Tick only the activities in which you are proficient.) Out-door games, Indoor games, Literary Activities, Dramatics, Dance, Music, Swimming, Organisation of Student Clubs and any other.....</b>			
Name of the Activity	Level of Participation	Achievement	Remarks
<b>11. Publications if any — Book/Research Paper/Article etc.</b>			
Subject/Topic	Name of Publication and Publisher	Year of Publication	
(Attach a copy of the Publication if possible)			

**12. References (with full address and designation)**

- 1. ....  
.....
- 2. ....  
.....

**13. Any other special qualifications which you want to furnish.**

**14. Please write in brief on how you propose to give your best to the institution in case you are employed.**

- N. B.**
- 1. Incomplete application will not be considered.
  - 2. Attested copies of Certificates/Degrees must be attached with the application (Check the check list)
  - 3. Application must be filled in by the candidate in his/her own handwriting.

**Date**

**Signature of the candidate**

**CHECK-LIST OF THE DOCUMENTS TO BE ATTACHED.**

- 1. Birth Certificate/Hr. Sec. Certificate.
- 2. Graduation/Post Graduation Certificate.
- 3. Teaching Degree/Diploma Certificate.
- 4. Certificates of Experience.
- 5. Character Certificate from previous Institution.
- 6. No objection Certificate from the previous institution.
- 7. List of other credentials.

**(For office use)**

Date of receipt of application.....

Post for which applied.....

**Signature with date**

**Name.....**